

Message

**From:** Hickey, Helen (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=HELEN.HICKEY]  
**Sent:** 1/18/2012 4:44:39 PM  
**To:** Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=James.Hanchett]  
**Subject:** RE: PACKING SLIP FISHER ORDER PURCHASE ORDER # 11405  
**Importance:** High

Hi Jim

On the packing slip that you sent me for Cat. # 01 812 25 G Heal Seal Pouch Quantity 15

Can you please sign the packing slip as well as put a date of receipt.

Thanks,  
Helen

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**From:** Hanchett, James (DPH)  
**Sent:** Wednesday, January 18, 2012 7:49 AM  
**To:** Hickey, Helen (DPH)  
**Subject:** RE: PACKING SLIP FISHER ORDER PURCHASE ORDER # 11405

Hi Helen,  
I am sorry; I thought other packing slips were duplicates (attached)

Thanks,

Jim Hanchett  
Amherst Drug Lab  
Room N251 Morrill I  
637 North Pleasant Street  
Amherst, MA 01003  
Phone 413-545-2607  
Fax 413-545-2608  
Cell [REDACTED]

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**From:** Hickey, Helen (DPH)  
**Sent:** Tuesday, January 17, 2012 3:18 PM  
**To:** Hanchett, James (DPH)  
**Cc:** Danforth, Deborah (DPH)  
**Subject:** PACKING SLIP FISHER ORDER PURCHASE ORDER # 11405  
**Importance:** High

Hi Jim,  
On your Fisher Order PO # 11405—Did you receive the following item

Cat. # 01 812 25g Heat Seal Pouch 12 x 16 Quantity 15

I have received an Invoice for this item and this is a 9 day prompt pay discount. I need to know the date of receipt in order to process for payment. Please let me know ASAP so that I can process for payment as this is a 9 day discount.

Thanks,  
Helen